

Submission Date: 15th March 2019

secutech
INDIA

Exhibitor Technical Manual

**"BARE SPACE" STAND
APPROVAL FORM
(TO BE FILLED-UP BY THE
CONTRACTOR)**

9

COMPULSORY FORM

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Please Complete and return this form to:

ABEC Exhibitions & Conferences Pvt. Ltd.

530, Laxmi Plaza, Laxmi Industrial Estate, New Link Road,
Andheri (W) | Mumbai - 400 053 | T: +91-22-4286 3800 / 3900
F: +91-22-2636 7676 | W: www.secutechexpo.com

Notes:

- 1) The performance bond is to be in the form of a current-dated cheque, made out to ABEC Exhibitions & Conferences Pvt. Ltd. The amount of this bond as mentioned in the Table. Should there be any further fines incurred, the exhibitor and their contractor will be informed accordingly.
- 2) Details of works to be carried out including dimensional drawings showing the front, side & back perspectives, elevation and floor layout of the stand should be submitted no later than a month prior to the exhibition in order to obtain approval from the respective venues in India.
- 3) Electrical Installations shall be of a nature to ensure safety in the utilisation of electricity and shall be carried out in a competent manner.

All space-only contractors must provide a refundable performance bond of ₹ **25,000/-** paid to organisers - ABEC Exhibitions & Conferences Pvt. Ltd. This amount will be used towards any damages caused by the contractor during the buildup or teardown of stands. In case of any damages caused during this process, the amount paid towards reimbursement due to damage will be deducted from the bond and the exhibitors and fabricators will be notified subsequently. Any costs borne by the official contractor will be deducted from the bond without prior notice and/or approval. This includes (but is not restricted to), unpaid orders and venue fees/fines. Contractors may not commence buildup before the bond is handed over to organizers - ABEC Exhibitions & Conferences Pvt. Ltd. & ITE Group should there be any further fines incurred, the exhibitor and their contractor will be informed accordingly.

- Kindly mail the 3D View of your stand showing front side & back perspectives, elevation and floor layout to **services@secutechexpo.com**
- Stand layout drawing and design plans with elevations to the scale **must reach The Organizers by 15th March 2019 for approval.**

PTO.

Event Organized by

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Exhibiting Firm: _____ Booth No.: _____
Requested by: _____
Tel: _____ Mobile: _____
Address: _____
E-mail: _____ Website: _____

FABRICATOR DETAILS:

Contractor Company Name: _____
Stand No.: _____ Booth No.: _____
Hall Name / No.: _____ Sqm: _____
Please find enclosed a current dated cheque towards the performance bond in favour of ABEC Exhibitions & Conferences Pvt. Ltd. bearing cheque No. _____ Dated _____
for Rs. _____
Bank. _____ drawn on _____

Signature: _____ Date: _____