

Submission Date: 15th March 2019

**secutech**  
**INDIA**

**"BARE SPACE" STAND FORM  
(TO BE FILLED-UP  
BY THE EXHIBITOR)**

**8**

Exhibitor Technical Manual

**COMPULSORY FORM**

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Please Complete and return this form to:

**ABEC Exhibitions & Conferences Pvt. Ltd.**

530, Laxmi Plaza, Laxmi Industrial Estate, New Link Road,  
Andheri (W) | Mumbai - 400 053 | T: +91-22-4286 3800 / 3900  
F: +91-22-2636 7676 | W: www.secutechexpo.com

Exhibitors can appoint any contractor for stand design and stand construction, subject to the following rules :

1. Exhibitors are required to submit for approval, stand layout plan and 3D artist's impression, in triplicate, to the organizers office before 1st March 2019, positively.
2. Exhibitor shall not be allowed to start work on their stands without the prior approval of the plan. The decision of the organizers as regards to the approval of the plan shall be final & binding upon the exhibitors.
3. The stand contractor should be approved by the organizer and should obtain NOC from the organizer to carry out the work of stand construction at Secutech India halls.
4. Height of panels and common panels between stands should not be more than 2.5 meters and should have smooth surface on both sides. However, the back of the stand against natural wall of the hall or column can go up to the height of 4 meters.
5. Pillars in the stands may be covered with paneling up to a height of 4 meters. without grouting on the wall, floor or causing damage of any nature to the structure of the exhibition hall.

**Standard Operating Procedures:**

1. Maximum height allowed up to 4mt. (based on the location)
2. Sharing / common wall height allowed up to 2.44mt. Any height above 2.44mt. has to be masked as per the organiser satisfaction.
3. 50% of stand frontage should be open from all the sides facing aisle.
4. Stands above 4mt & double decker are termed as complex structures. Exhibitors need to submit structure stability certificate endorsed by qualified structural engineer along with technical drawing for approval.
5. Double-decker stands are allowed above 100sqmt with a maximum of 30% of the ground area as upper deck. 50% of the rental will be charged from the exhibitor for upper deck area.
6. Use of flammable substances such as fuel & pressurised gases is banned inside the hall.
7. Hot work i.e. welding is banned inside the hall.
8. Rigging is not permitted.
9. Use of RCD wiring (Residual Current Devices) to protect against electric shock and PPE (Personal Protective Equipment) to protect against major injuries.
10. Electrical distribution box provided by the organiser is to be fixed at the corner of the stand properly.

PTO.

Event Organized by

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- Kindly mail the 3D View of your Stand showing front side & back perspectives, elevation and floor layout to **services@secutechexpo.com**
- Stand layout drawing and design plans with elevations to the scale **must reach The Organizers by 15th March, 2019 for approval.**

**FABRICATOR DETAILS:**

Company Name: \_\_\_\_\_ Stand No.: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

We advise that the above contractor has been appointed to erect the below mentioned stand at Secutech India 2019 exhibition. We also confirm that they have read and understood the relevant regulations as issued by Secutech India 2019 and, therefore, agree to abide the same by submitting Form. It is the responsibility of the exhibitor to ensure that their contractors adhere to the regulations set by the organizers.

**EXHIBITOR DETAILS:**

Company Name: \_\_\_\_\_ Stand No.: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_